

**BALTIMORE CITY COMMUNITY COLLEGE
AND
UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE
ALLIANCE AGREEMENT**

This Alliance Agreement (“Agreement”) is made this 1st day of January, 2018 (“the Effective Date”) by and between the University of Maryland University College (“UMUC”) and Baltimore City Community College an agency of the State of Maryland (“BCCC”) who together are collectively referred to as the “Institutions.” This Agreement replaces the Alliance Agreement entered into between the Institutions on November 14th, 2013.

I. Introduction

- a. UMUC is an accredited institution of higher education located in Adelphi, Maryland, and provides its academic courses and programs in Maryland and through distance delivery. UMUC offers undergraduate and graduate degree and certificate programs and is accredited by the Middle States Commission on Higher Education. UMUC is a constituent institution of the University System of Maryland, an agency of the State of Maryland.
- b. BCCC is a regionally accredited institution located in Baltimore, MD. BCCC is a comprehensive community college that is accessible, learning-centered, and dedicated to serving a diverse community of learners and employers through quality innovative programs, services and the appropriate use of technology for life-long learning. BCCC is accredited by the Middle States Commission on Higher Education.
- c. The Institutions recognize the programs and courses offered by the other and desire to establish their understanding regarding the transfer and applicability of credits from one institution to the other. The Institutions further desire to allow simultaneous admission to BCCC and UMUC (“the Alliance”). To that end, the Institutions enter into this Agreement.

NOW THEREFORE, the Institutions agree as follows:

II. Term

- a. The term of this Agreement shall be effective as of the Effective Date and continue in effect for an initial period of one (1) year and shall automatically renew for successive one (1) year periods.
- b. Either Institution may terminate this Agreement by providing the other Institution ninety (90) days’ prior written notice. During the notice period, the Institutions may discuss continuation of a formal relationship between them.
- c. Provided neither Institution’s programs, courses or graduation requirements have changed materially to the effect that articulation or the transfer of credit is no longer

academically appropriate, UMUC shall accept the transfer of BCCC credits and afford the students the status as stated herein on the terms and conditions of this Agreement for those students who, at or before the termination of Agreement, have enrolled in UMUC and remained continuously enrolled.

III. Dual Admission

a. **Admission.** UMUC shall accept for admission individuals who have graduated from BCCC with an Associate's Degree ("Eligible Students") per the terms and conditions herein. Eligible Students must have met UMUC's admission criteria and other applicable requirements for the transfer of Articulated Programs or the transfer of credits as set forth in the UMUC catalog that is applicable at the time the Eligible Student applies for admission to UMUC.

i. The Institutions agree that the status afforded to students as contemplated in this Agreement applies only to the Articulated Programs, courses in the Articulated Programs, transfer of credits and credentials and credential requirements in effect as of the Effective Date.

ii. To apply, Eligible Students must:

1. Complete and submit the UMUC application for admission; and
2. Request that BCCC send official transcripts directly to UMUC electronically through a secure delivery method to studentrecords@umuc.edu (preferred method) or by mail in a sealed envelope to:

University of Maryland University College
Attn: Transcripts
3501 University Boulevard East
Adelphi, MD 20783

iii. While not a requirement for admission, Eligible Students should be advised it is best practice to contact a UMUC advisor at the time of entry to receive an evaluation of transfer credits and design a degree completion plan.

b. **Dual Admission.** The Institutions agree to allow simultaneous admission to BCCC and UMUC. UMUC will not promote transfer to UMUC before a student has completed 45 credit hours at BCCC and shall encourage students to continue to obtain their Associate's Degree.

i. Students enrolled in both Institutions under this Agreement ("Alliance Students") shall be subject to applicable federal, State, and local laws and regulations as well as all practices and policies in effect at the Institution the respective Alliance Student is attending.

- ii. UMUC will waive the UMUC admission application fee for Alliance Students so long as the last institution attended by the student participates in an Alliance with UMUC.

IV. Transfer

- a. **Articulated Programs.** Subject to the terms and conditions of this Agreement, UMUC shall provide students graduating from BCCC with an Associate's Degree with the opportunity to seamlessly transfer into UMUC Bachelor's programs ("Articulated Programs").
- b. **Transfer of CC Credits to UMUC.** Subject to the terms and conditions of this Agreement, UMUC shall accept transfer of BCCC credits up to a maximum of seventy (70) credit hours in accordance with Maryland law and regulations and applicable UMUC policies and provided that the student does not take the equivalent course at UMUC.
- c. **Evaluation of Transfer Credits by UMUC.** UMUC will grant prospective students from BCCC a tentative evaluation of all transfer credits within 1-3 business days. It is anticipated that Alliance Students who apply to UMUC and submit official transcripts to UMUC will receive an official evaluation of their transfer credits within 2-3 weeks of receipt of all documentation. Alliance Students should be encouraged by both Institutions to submit official transcripts to UMUC as soon as possible to ensure identification of the most accurate and efficient path to bachelor's degree completion. Evaluations may take slightly longer if UMUC has not previously evaluated the courses from BCCC that the Alliance Student wishes to transfer.
- d. **Transfer Reports.** Upon request from BCCC, UMUC shall provide annual transfer reports to BCCC. Transfer reports will include aggregate de-identified information on Bachelor's Degree completion, number of credits transferred, number of Community College Transfer Scholarships awarded, and other pertinent information.
- e. **Changes in Programs.** Notwithstanding anything in this Agreement to the contrary, the Institutions retain the right and the authority to make changes in their respective courses, programs and credential requirements that they each may determine to be in their respective best interest.
 - i. The Institutions shall give the other reasonable notice of changes in course program and credential requirements that may materially affect the Alliance Student's status and acceptance of degrees or the transfer of credit as contemplated in this Agreement. Alliance Students that have already been admitted to UMUC and whose transfer credits had been accepted prior to the time of the program or course changes will not be affected, unless the

change to the program or course is mandated by law, regulation, an accrediting organization, or licensure requirement and is required to apply to students currently enrolled in a program or course.

- ii. Either Institution may request to meet to review the changes in courses, programs and credential requirements or activities undertaken pursuant to this Agreement for the purpose of determining whether or if this Agreement should be amended to reflect the courses, programs and credential requirements then in effect.

- f. **Reverse Transfer.** UMUC will promote reverse transfer to BCCC students who transfer to UMUC without a BCCC Associate's Degree. Interested students must sign a FERPA release to allow UMUC and BCCC advisors to exchange student academic records to implement dual advising and promote reverse transfer opportunities, in accordance with Exhibit 1. Data will be shared yearly with BCCC administrators for the students who have signed a FERPA release.

V. Scholarships

UMUC will offer graduates from BCCC the opportunity to apply for the scholarship opportunities as they become available. Students must meet all scholarship qualifications for eligibility, which may include a minimum GPA, Associate's Degree earned from BCCC and U.S. citizenship or permanent residency. Scholarships may be promoted on both the BCCC and UMUC websites and publications. Alliance Students at Maryland community colleges may be eligible for the Maryland Completion Scholarship.

VI. Publicity and Promotion

- a. UMUC and BCCC agree to promote and publicize this Agreement as set forth in Exhibit 2. During the term of this Agreement, the Institutions may develop and agree upon additional mutually acceptable marketing and student recruitment plans to promote the BCCC-UMUC alliance and inform students of the opportunities available at both Institutions under this Agreement.
- b. BCCC agrees to promote the Alliance to BCCC students by allowing UMUC to place marketing materials in student service centered departments, on the BCCC website and other BCCC publications. Any and all marketing, promotional or publication materials developed pursuant to this Agreement prepared or developed by one Institution must be reviewed and approved in writing by the other Institution prior to use of any such materials. The Institutions may identify and market to groups of individuals that may particularly benefit from this Alliance, such as veterans, military or high school students.
- c. **E-mail Addresses.**

- i If BCCC has designated student e-mail addresses as directory information in accordance with the Family Educational Rights and Privacy Act (FERPA), upon request from UMUC, BCCC agrees to share e-mail addresses for those students with 30 credits or more enrolled in Articulated Programs with UMUC. UMUC will communicate via e-mail with these students to promote Associate's Degree completion with transfer to a UMUC Bachelor's Degree. UMUC will e-mail these students no more than five times annually. UMUC will not sell the student e-mail addresses to any external organization or individual.
 - ii If BCCC has not designated student e-mail addresses as directory information in accordance with FERPA, upon request from UMUC, BCCC agrees to e-mail the BCCC students with 30 credits or more enrolled in Articulated Programs with UMUC to promote the Articulated Programs and will include in such e-mails a link to UMUC's website where a student can provide his/her e-mail address to UMUC so that UMUC can provide more information regarding its programs directly to the student. UMUC agrees not to make this request more than five times annually.
- d. The Institutions will discuss methods to publicize the transfer and applicability of transfer credit and to promote enrollment of and other opportunities for BCCC's students and alumni at UMUC.
- d. Neither Institution shall use the name or marks of the other Institution in connection with any product, service, promotion, news release or other publicity, without the prior written consent of the Institution whose name or likeness the Institution intends to use.

VII. Space

- a. Upon request, BCCC shall provide UMUC with appropriate space to provide regularly scheduled table visits on BCCC's main campus and satellite campuses, as applicable. Upon request, BCCC will assist UMUC in identifying veteran students and potential students to coordinate office visits and plan events for such students.
- b. If BCCC conducts site visits on nearby military bases, BCCC may permit UMUC to attend such site visits with BCCC to provide transfer advising, upon request from UMUC.

VIII. General Provisions

- a. **Notices.** All notices under this Agreement shall be in writing and given by hand delivery, delivery by U.S. mail, delivery by an overnight carrier or via email to the Institutions at the designated address or such other address as shall be provided in writing. Notice shall be effective upon receipt to the person to whom it is address or three (3) days after notice was sent, whichever is earlier. Notice shall be given

to the following persons:

To UMUC:

University of Maryland University College
Attn: Meg Tuozzo
6865 Deerpath Road
Elkridge, MD 21075

To BCCC:


Baltimore City Community College
Attn: Daphne R. Snowden Ed.D
2901 Liberty Heights Avenue

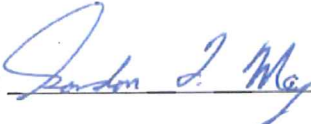
- b. **Entire Agreement.** This Agreement contains the entire agreement of the Institutions and supersedes any and all prior and/or contemporaneous agreements between the Institutions, written or oral, with respect to the subject matter of this Agreement. This Agreement may not be changed or modified orally, but may only be changed or modified by an agreement in writing signed by both Institutions.
- c. **Governing Law.** This Agreement shall be construed and governed in accordance with the laws of the State of Maryland.
- e. **No Partnership.** Nothing in this Agreement is intended, shall be, or shall be deemed to constitute a partnership or joint venture between the Institutions. Nothing in this Agreement is intended, shall be, or shall be deemed to create rights or benefits in or to any person or entity other than the parties.
- f. **Preservation of Immunities.** Nothing herein shall constitute or be considered to be a limitation upon or waiver of the sovereign immunity of UMUC or the State of Maryland.
- g. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original with the same force and effect as if fully and simultaneously executed in a singular original document, but all of which shall constitute one and the same Agreement, and any signature evidenced by facsimile transmission or electronic transmission shall be accepted as an original signature.

IN WITNESS WHEREOF, the Institutions, by their duly authorized representatives, have entered into this Agreement as of the Effective Date.

UNIVERSITY OF MARYLAND
UNIVERSITY COLLEGE

BALTIMORE CITY COMMUNITY
COLLEGE

By: 

By: 

Printed Name: Blakely R. Pomicino

Printed Name: Gordon F. May Ph.D.

Title: Provost/Sr. Vice President of
Academic Affairs

Title: President/CEO

Date: 1/29/18

Date: 1/18/18

Approved for Form & Legal Sufficiency


Signature